



COMPANIES REGISTRATION OFFICE

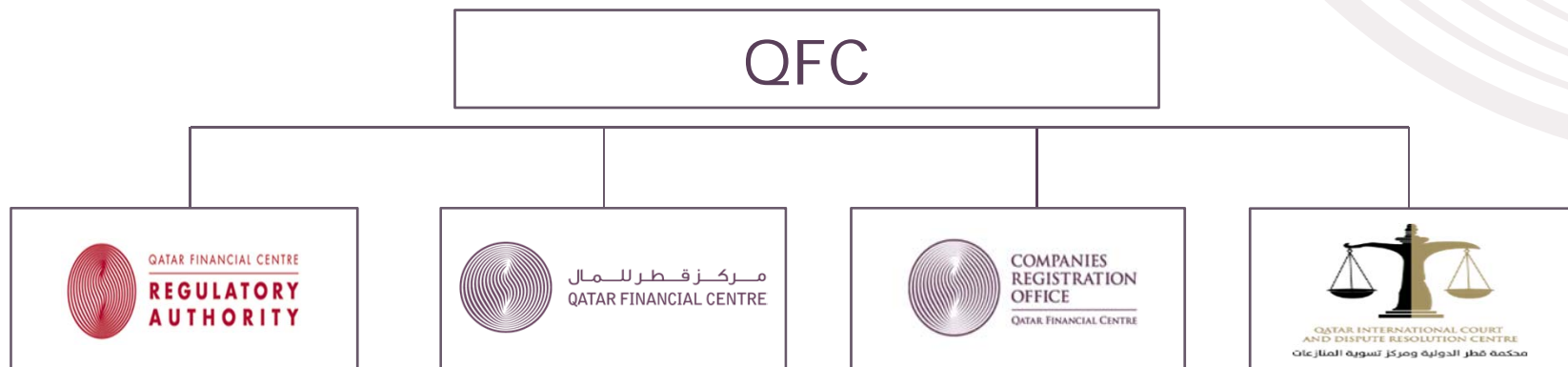
“CRO”



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Qatar Financial Centre

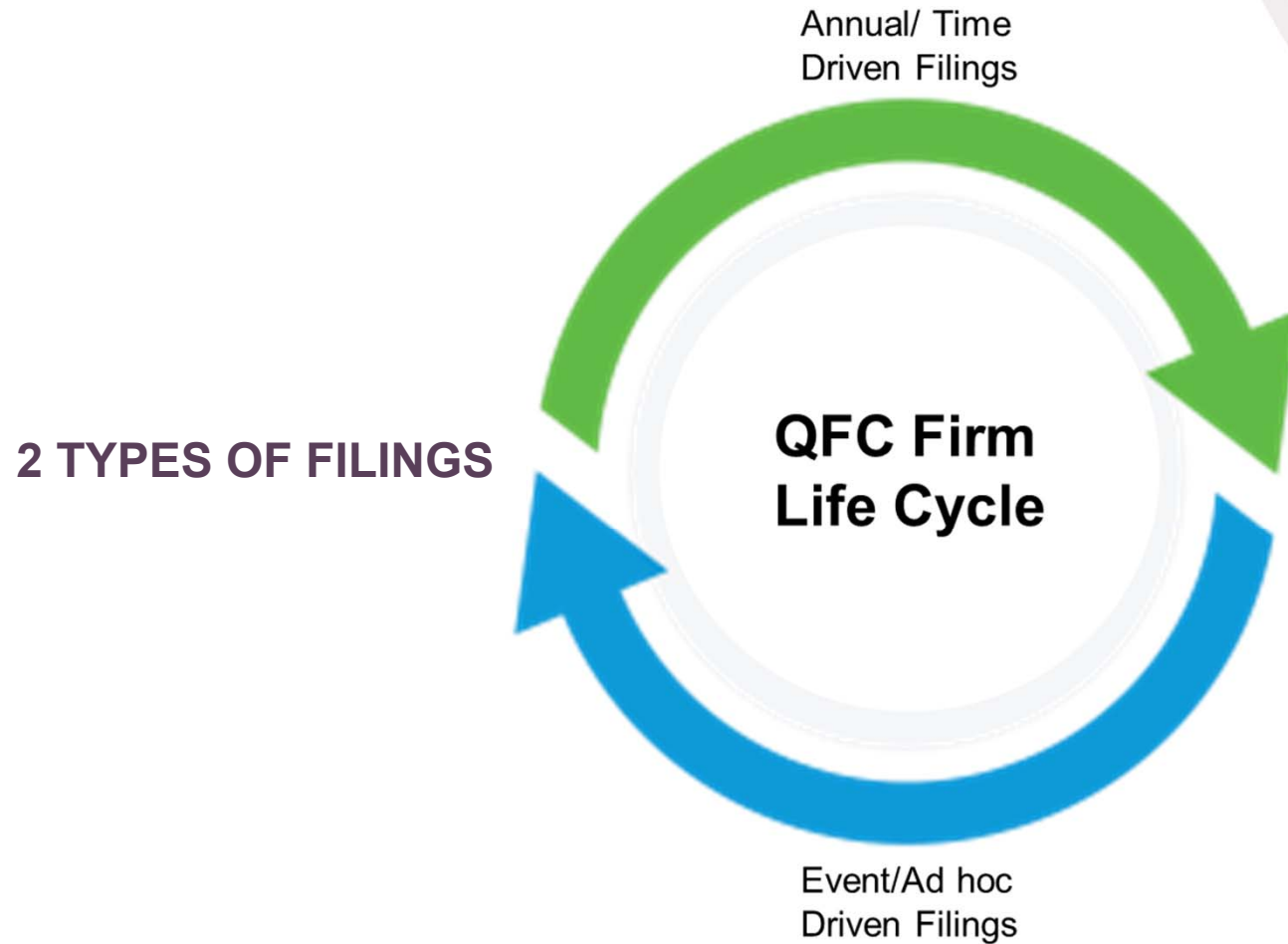
INTRODUCTION

The Companies Registration Office (CRO) was created pursuant to Article 7 of Law no. 7 of 2005 (**QFC Law**) as a separate legal entity, within the QFC Authority.

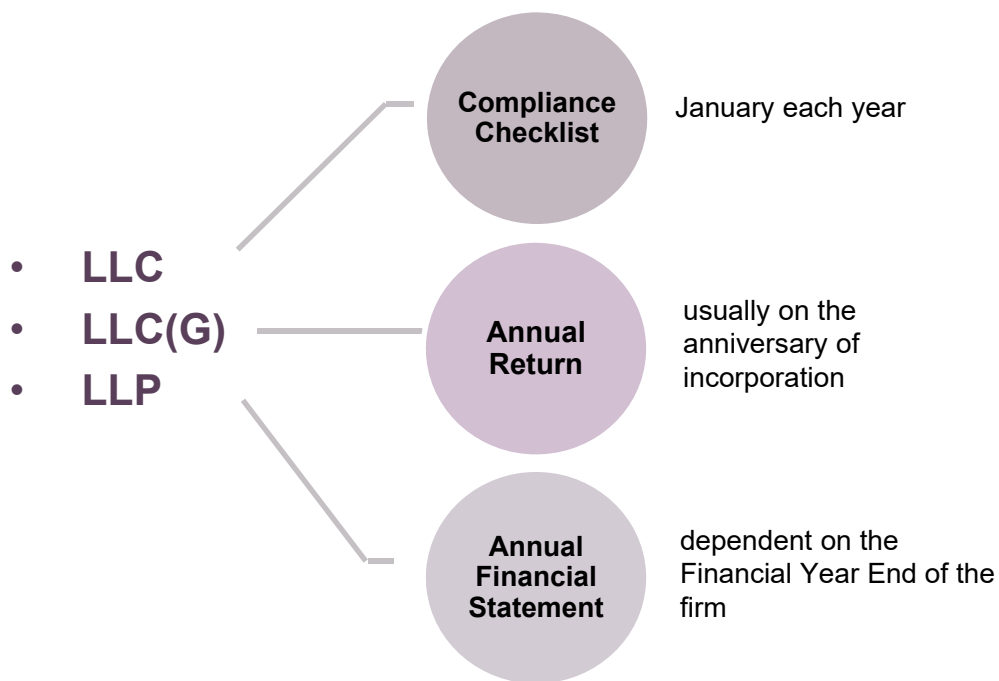


- Incorporates/Registers entities
- Maintains public register
- Processes filings from QFC firms

POST INCORPORATIONS FILINGS



ANNUAL FILINGS



BRANCHES



**ANNUAL REPORTING DETAILS CAN BE ACCESSED THROUGH E-SERVICES PORTAL>
CRO MODULE>FIRMS DETAILS**



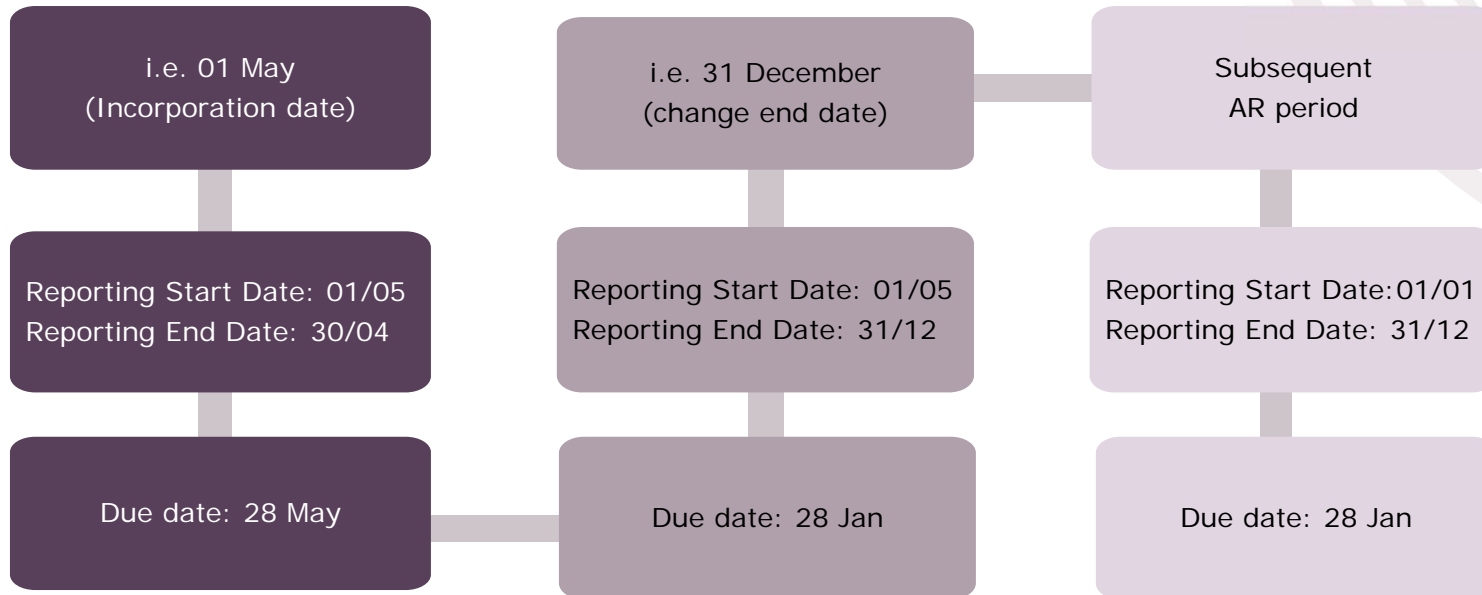
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COMPLIANCE CHECKLIST

- A form of Annual Self-Assessment to ensure firms are aware of and remain in compliance with applicable QFC LLC Regulations
- Needs to be filed through **E-SERVICES PORTAL>L&C MODULE>FIRMS DETAILS**
- Upon receipt, CRO will review the CRO part of the consolidated Checklist and revert to the firm in the event of any queries.
- No fee required
- Review the provisions of the QFC's legislative framework Complinet.com



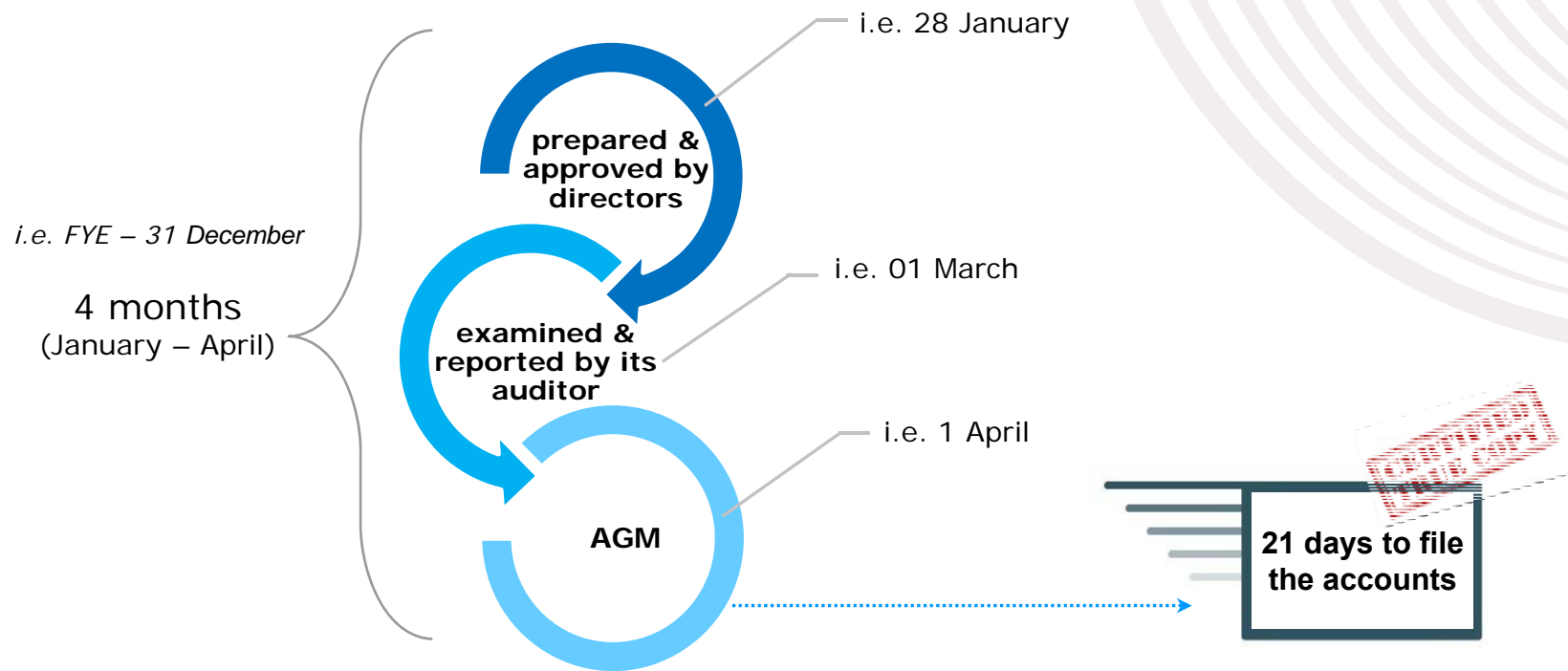
CRO ANNUAL RETURN ("AR")



- Re-confirmation of basic corporate information covered in the AR period
- Needs to be filed through E-SERVICES PORTAL>CRO MODULE>ANNUAL RETURN
- Time limit: 28 days after the reporting end date in the AR
- Fees: \$200 or \$50 for LLC(G)s.



FINANCIAL STATEMENT ("ACCOUNTS")



- Needs to be filed through **E-SERVICES PORTAL > CRO MODULE > FINANCIAL STATEMENT**; No Fee
- Time limits: 21 days from the Annual General Meeting ("AGM") (LLC) or Members meeting (LLP)

Note: **LLC(G)s** are required to comply with Art's 79 to 83 of the Companies Regulations, however they are not required to be audited. **Passive Holdings and SPCs** are exempted to file accounts in accordance with Art 15 of the Special Company Regulations



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AD HOC FILINGS – QFC LLCs

The Companies Regulations require numerous event driven filings, the most common are (non exhaustive):

LLCs

- Change of Director (Art 52)
 - Change of Secretary (Art 60)
 - Change of Registered Office (Art 43)
 - Allotment of Shares (Art 22)
 - Change to Articles of Association (Art 50)
 - Change of Auditor (Art 86)
-
- To be filed through **E-SERVICES PORTAL>CRO MODULE>CHANGE NOTIFICATIONS**
 - Time limit: Vary – Majority are 21 days
 - Fees: Vary; typically US\$200 but check applicable fee table in Rulebook)



AD HOC FILINGS – QFC LLPS

The LLP Regulations require numerous event driven filings, the most common are (non exhaustive):

LLPS

- Change of Member (Art 52)
 - Change of Registered Office (Art 43)
 - Change of Auditor (Art 86)
 - Change of Name (Art 37)
 - Change of Financial Year End (Art 81)
- To be filed through **E-SERVICES PORTAL>CRO MODULE>CHANGE NOTIFICATIONS**
 - Time limit: Vary – Majority are 21 days
 - Fees: Vary; typically US\$200 but check applicable fee table in Rulebook)



AD HOC FILINGS – QFC LLC(G)S

The Companies Regulations require numerous event driven filings, the most common are (non exhaustive):

LLC(G)s

- Change of SSP (Art 92M)
- Change of Director (Art 92V)
- Change of Secretary (Art 92V)
- Change of Registered Office (Art 92L)
- Change of Name (Art 92I)
- Change to Articles of Association (Art 92T)

- To be filed through **E-SERVICES PORTAL>CRO MODULE>CHANGE NOTIFICATIONS**
- Time limit: Vary – Majority are 21 days
- Fees: Vary; typically US\$50 but check applicable fee table in Rulebook).



AD HOC FILINGS – BRANCHES

The Companies Regulations and LLP Regulations require numerous event driven filings, the most common are (non exhaustive):

LLC Branch (Part 6 Art's 117 & 122)

- Change of Principal Representative
- Change of Members of Non-QFC LLC
- Change of Principal place of business in the QFC

LLP Branch (Part 10 Art's 45 & 50)

- Change of Principal place of business in the QFC
- Change of Principal Representative
- Change of Members of Non-QFC LLP

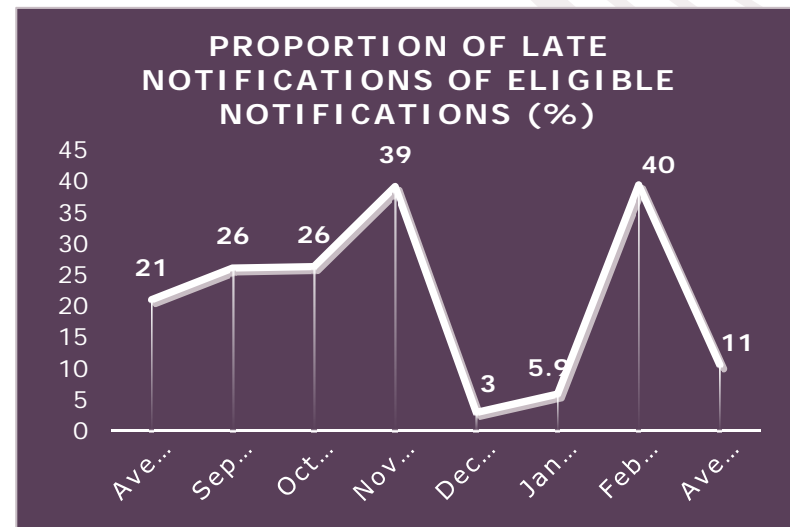
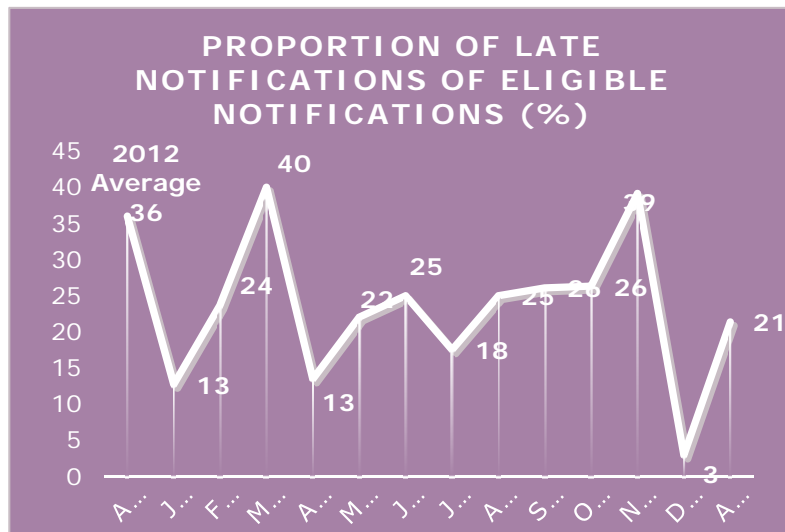
- To be filed through **E-SERVICES PORTAL>CRO MODULE>CHANGE NOTIFICATIONS**
- Time limit: Vary – Majority are 21 days
- Fees: Vary; typically US\$200 but check applicable fee table in Rulebook).



COMPLIANCE TREND

All firms must ensure they are aware of filing requirements.

Please read the CRO late filing penalties guidance note.



REMEMBER: Compliance is not free, but it is considerably cheaper than non-compliance



Make it a habit to review your Annual and Adhoc filings to avoid any delays in processing service requests



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HOW TO AVOID BREACHES

Where the timelines of a filing cannot be met you can make an extension of time request to the QFC Authority.

- ❑ The CRO will review any such application on its merits and revert back to the firm with the QFCA's Decision.
- ❑ This needs to be filed through **E-SERVICES PORTAL>CRO MODULE> WAIVER/MODIFICATION** (the CRO may require a supporting document from a third party corroborating the reasons provided for the extension request).





- BENEFICIAL OWNERSHIP

- ❑ The QFC Authority Rules were amended recently to include certain requirements regarding Beneficial Ownership Information, Nominee and Corporate Directors of the QFC Entities.
- ❑ Firms are required to maintain internal registers of Beneficial Owners, and make certain disclosures to the CRO and QFCA.
- ❑ It will remain as an obligation of the QFC entities to notify CRO.

- PUBLIC REGISTER CONTACT DETAILS

- ❑ Update your companies telephone number and email address in the **E-services portal>CRO Module>Firm Details.**

Edit General Contact Details ×

Telephone

Email

NOTES: This information maybe integrated and publish in the public register.

Submit



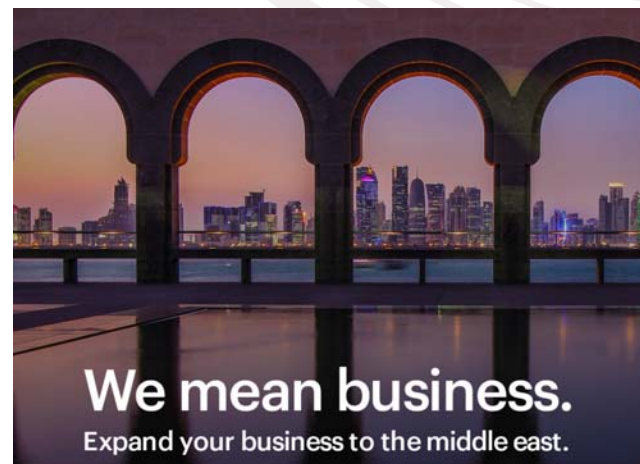
QFC WEBSITE

The QFC's website **qfc.qa** is intended to be a useful resource not only for existing QFC Firms, but also firms considering applying for a QFC License. The website contains useful information as well as access to CRO Policies/Guidance Notes, CRO announcements and Forms.

Link: [QFC Website](#)

The website also contains **CRO Guides** which summarise the filing requirements during the lifecycle of entities incorporated/registered in the QFC including the ones for the most frequent notifications for LLCs.

Link: [CRO Guide](#)



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DOCUMENTS & PORTAL

Commercial Registration Extract

Extract Issuance Date

DocuSign Envelope ID: 141877F3-F455-4022-88BE-B3BA25A0D81A

Certificate
شهادة


The **Qatar Financial Center Companies Registration Office** hereby certifies that:


Belt and Road News Network LLC

QFC No. 00732

IS INCORPORATED AS A LIMITED LIABILITY COMPANY UNDER THE COMPANIES REGULATIONS.

Issued at the **Qatar Financial Centre, Doha** this 3rd September 2019


 Signed for and on behalf of the Companies Registration Office Registrar or delegate of the Companies Registration Office

 Companies Registration Office
 Qatar Financial Centre

Document ID: HQ25-8426F-1E7
visit www.qfc.qa/public/register

مستخرج بعض بيانات مكتب تسجيل الشركات

تاريخ إصدار المستخرج

Register no. [Redacted]

Date of incorporation (outside QFC) [Redacted]

Company name [Redacted]

Corporate Ownership [Redacted]

Trade Name [Redacted]

Legal Type [Redacted]

Address of Register

Address 1 [Redacted]

Address 2 [Redacted]

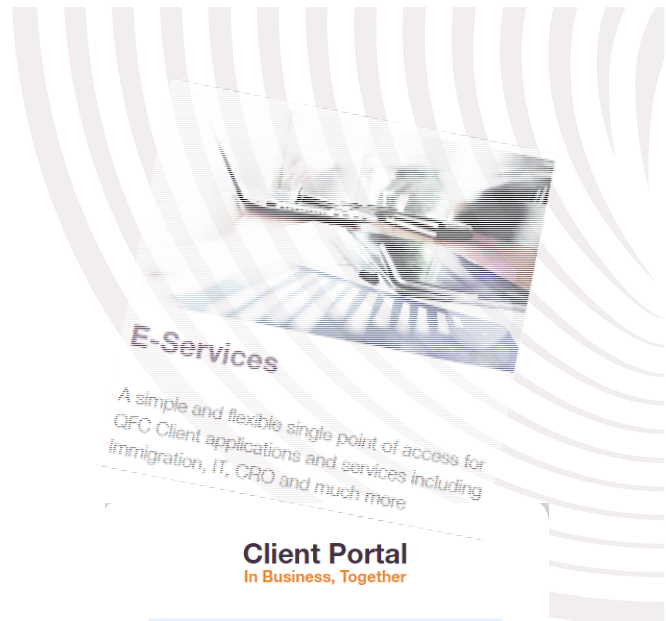
Address 3 [Redacted]

عنوان المكتب المسجل

الدولة 1 [Redacted]

الدولة 2 [Redacted]

الدولة 3 [Redacted]



Client Portal
In Business, Together

protest

Email / Username

.....

Password

Sign In

Forgot your password?

Welcome to the client portal

Your one-stop-shop for all our e-services, announcements, events as well as offers from our very exclusive club!

Dont have an account?

Request Access

The CRO is an administrative body – is not mandated to provide legal advice but administers filings submitted by QFC licensed firms

CRO Guides is available

Or email cro@qfc.qa

Make compliance a part of your daily corporate routine

Everyone is responsible

Take Portal Orientation trainings



“There is always peace of mind in being compliant”



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